To:

Subject: Exxat’s Annual User Conference

Our clinical education management partner Exxat has announced their 2018 User Conference.

They are expecting 100 clinical educators from around the country to gather, learn, and share ideas on October 22 & 23, 2018 in Anaheim, CA. The conference will include presentations by the Exxat team, breakout discussions and networking opportunities with other clinical education professionals, plus 1-on-1 time with the Exxat team.

This year’s topics include:

Patient Logging

Evaluation Setup, Features & Distribution

Grading Management & Evaluation Reports

ARC-PA & Exxat

Slot Requests to Sites & Preceptors

Student Requests & Autoplacements

Site Management

Email Notifications & Autonotifications

Product Roadmap, Curriculum Maps, & Assess

The fee for this conference is $249. However, we can receive Early Bird pricing of $199 if we register before June 1, 2018. The conference fee includes:

* 2 full days of presentations, discussions, and workshops
* Optional 1 on 1 meeting with the Exxat Team
* Conference PPTs and other materials
* Breakfast, lunch, beverages, and snacks throughout the conference
* 1 dinner with the Exxat Team and other attendees

Additional expenses would include:

I would be happy to write a post-conference report detailing what I learned and what changes we can implement in our department.

Thank you for considering this request. Please let me know if there are any questions I can answer about this conference.

Sincerely,